



19210 S. Vermont Avenue, Building A, Suite 100  
Gardena, CA 90248  
Phone: (310) 538-0233  
www.irwaonline.org

## Course 102: Elevating Your Ethical Awareness October 13, 2021 Bay Harbor, MI



### Course 102: Elevating Your Ethical Awareness

#### Course Description:

This course is intended to help resolve ethics and compliance issues by providing the information, tools and resources necessary to make good decisions. Participants will leave this course with an overview of IRWA's Code of Conduct, Rules and Standards. These are what guide us and provide an understanding of how to apply this knowledge in serving our clients and members in the utmost ethical manner while always striving to fulfill our purpose of "improving the quality of people's lives through infrastructure development."

#### Course Level:

Core

#### Topics:

- To elevate ethical awareness in our industry to ensure we serve our clients and the profession to the highest standard
- To provide a clear understanding and clarity of our Code of Ethics, Ethical Rules and Standards
- To be educated on the risks associated with non-ethical behavior
- To cultivate an active presence of ethical awareness in daily work and life
- To nurture an understanding of Ethics as a concept and social construct

#### Course Tuition Includes:

- Learning Guide
- Supplement – "The 10 Rules of Professional Conduct & Standards of Practice for the Right of Way/Infrastructure Professional"
- IRWA's 10 Ethical Rules Card
- 8.5 X 11 ICOS Poster

#### Who Should Take This Course:

- New and experienced right of way/infrastructure professionals worldwide
- Professionals desiring to raise their standard of ethical and fair business practice

**102 Elevating Your Ethical Awareness 10.13.2021 Bay Harbor, MI**

Register online at [www.irwaonline.org](http://www.irwaonline.org) / Fax this entire page to IRWA HQ: (310) 538-1471

\_\_\_\_\_  
Last Name First Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip/Postal Code

(\_\_\_\_\_) \_\_\_\_\_  Yes  No \_\_\_\_\_  
Phone Member Member ID Number

\_\_\_\_\_  
Email Address

If payment includes the fees for registrants other than yourself, check here:   
(Please submit names of other registrants on a separate paper along with this form)  
Will you also be attending?  Yes  No

Member Tuition	Non-Member Tuition	Total Tuition Amount
\$265.00	\$265.00	_____

Total Member Registrants: \_\_\_\_\_  
Total Non-Member Registrants: \_\_\_\_\_

PRINT NAME AS IT APPEARS ON CARD: \_\_\_\_\_ 3-DIGIT CVV: \_\_\_\_\_

AMEX  MC  VISA  Card #: \_\_\_\_\_ EXP: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_ Amount to be Charged: \_\_\_\_\_

**Course 102: Elevating Your Ethical Awareness October 13, 2021 Bay Harbor, MI**

Sponsor: IRWA Chapter 7  
Date: October 13, 2021  
Time: 8 AM to 5 PM  
City: Bay Harbor, MI

**Course Coordinator:**  
Patricia A. Petitto, SR/WA, R/W-RAC  
145 S. Livernois, #204  
Rochester Hills, MI 48307  
Phone: (248) 342-6640  
Email: [petittopa@aol.com](mailto:petittopa@aol.com)

**Class Location:**  
The Inn at Bay Harbor  
3600 Village Harbor Drive  
Bay Harbor, MI 49770  
Phone: (231) 439-4000

**Accommodations:**  
The Inn at Bay Harbor  
3600 Village Harbor Drive  
Bay Harbor, MI 49770  
Phone: (800) 462-6963  
Rates: \$155 & \$177, plus Resort Service Fees & Sales Tax  
Contact hotel directly for reservations.  
Ask for IRWA Michigan Chapter 7's Fall Education Seminar when making reservations.  
Room block expires September 12, 2021.

**Four Ways to Register:**  
Online: [www.irwaonline.org](http://www.irwaonline.org)  
Fax: (310) 538-1471  
Phone: (310) 538-0233  
Contact Course Coordinator

**Course Instructor:**

Clyde B. Johnson, SR/WA, R/W – RAC, R/W-URAC received IRWA's Frank C. Balfour "Professional of the Year" award in 1994, the first "Instructor of the Year" award in 2011 and IRWA's, "Lifetime Achievement Award" in 2014. He is a veteran of the United States Air Force and retired from the Federal Highway Administration with over 30 years of service. He received his B.B.A. and M.B.A. degrees in Real Estate from Georgia State University and has been a member since 1978, an SR/WA since 1983. He was appointed as a Trustee of the Right of Way International Education Foundation in 2002 and Treasurer in 2008. He is a Certified CLIMB Instructor for the IRWA and a Certified Instructor for the National Highway Institute (NHI). He holds State of Georgia and North Carolina Real Estate Broker's license.

**Cancellation Policy:** All classes scheduled by IRWA are subject to cancellation. All class registrants must contact the Course Coordinator prior to making travel arrangements, keeping in mind that the class may be cancelled at any time (for reasons including, but not limited to, insufficient registration, instructor emergencies or other issues beyond the control of the chapter and/or IRWA). Fully liquidated damages for any losses incurred by a class registrant are limited solely to a refund of the registrant's prepaid class tuition. IRWA and its chapters assume no other registrant liability resulting from class cancellation.

**Tuition Refund Policy:** Written notification of intent to cancel registration must be received via email by both the Course Coordinator and IRWA Headquarters Education Staff ([education@irwaonline.org](mailto:education@irwaonline.org)) prior to the class start date in order to be eligible for a tuition refund. A full tuition refund will be issued if notice is received 15 days or more prior to the class start date; a 75% refund will be issued if notice is received less than 15 days prior to the class start date, and no refund will be issued for notice received on or after the class start date.