

BYLAWS

Arabian Gulf Right of Way Affiliate 7A INTERNATIONAL RIGHT OF WAY ASSOCIATION

ARTICLE I – GENERAL

Section 1. The name of this affiliate shall be Arabian Gulf Right of Way Affiliate of Chapter No. 7 of the International Right of Way Association.

Section 2. This Affiliate is an affiliate of Michigan Chapter 7 of the International Right of Way Association, a corporation formed under the laws of the State of California and all of its rights and powers are subject to the laws of said State, the Articles of Incorporation of said Association, and the Bylaws, Rules and Regulations of said Association, including the requirement that all Affiliate bylaws and amendments thereto are not effective until their approval by the International Executive Committee of said International Right of Way Association.

Section 3. Each member of this Affiliate must conduct himself or herself in such a manner as to reflect honesty and the integrity of the International Right of Way Association and each is bound by the Code of Ethics and Rules of Professional Conduct of said Association. A member may be suspended or expelled from this Affiliate and from said Association on such grounds and in the same manner provided for in the International Bylaws.

Section 4. This Association being non-political, non-partisan and non-sectarian, no member shall present himself or herself as a representative of the Association without proper authorization from the Association. In any presentation wherein a member is in anyway identified as member of the Association, said member shall specifically indicate that the opinions expressed represent only private opinions and are not intended to reflect policy positions of the Association or this Affiliate.

Section 5: The administrative year of this affiliate shall be from July 1 to June 30.

ARTICLE II – MEMBERSHIP

The classes of membership in this Affiliate and the requirements for such membership shall be those established in the International Bylaws of the International Right of Way Association.

S.M.A.

ARTICLE III – MEETINGS

Section 1. Regular meetings of this affiliate shall be held at the time and place designated by the President or the Vice President. Regular meetings shall be held at least four times each calendar year at intervals not less than 28 days apart. A scheduled regular meeting, except the annual meeting, may be postponed by the President or the Vice President.

Section 2. An annual meeting of the members of this Affiliate shall be held prior to the fifteenth day of the second to last month of each administrative year. Annual reports of all officers and Committees will be presented at that time. Documented reports should be submitted in writing on that day to the Vice President.

Section 3. Special meetings may be called at any time by the President or the Vice President and shall be called upon receipt of a written or electronically transmitted request of four members of the Chapter Executive Board or ten active members of the Affiliate.

Section 4. Notice of all meetings shall be given to the active members in writing or via electronically transmitted communications at least five days prior to such meeting or by telephone prior to such meeting.

Section 5. Seven active members or ten percent (10%) of the active membership of the affiliate, whichever is larger, shall constitute a quorum.

ARTICLE IV – OFFICERS

Section 1. The officers of this Affiliate shall be a President, Vice President, Secretary, and Treasurer, together with such other officers as may be appointed by the President and the Vice President.

Section 2. Except for the President and the Vice President and the officers appointed by any one of the two (the President and the Vice President), all officers including Secretary, Treasurer and all other officers shall be elected by ballot from the active membership of this Affiliate; the officers so elected and appointed shall serve for one year beginning at the start of the administrative year or until their successors are duly elected or appointed and installed.

Section 3. If the office of the President shall become vacant, the Vice President shall immediately succeed to the duties and office of President. In the event of a vacancy in any other office except the offices of Vice President or International Director, said office shall be filled by the President and the Vice President from the active members of the Affiliate.

Section 4. No officer may be re-elected to the same office until two years have elapsed following the end of the term to which elected, provided, however, that this limitation shall not apply to the office of President, Vice President, Secretary or Treasurer.

Section 5. The officers of this organization shall perform duties as herein set forth.

S. M. A.

- A. President. The President shall be the chief Executive Officer of the Affiliate and ex-officio member of all committees and shall, subject to the control of the Executive Board, have general supervision, direction and control of the business and officers of the Affiliate. The President shall preside at all meetings of the chapter and of the Executive Board, and shall have the general powers and duties usually vested in the office of President, and such other powers and duties as may be prescribed by the Bylaws of the Association, this Affiliate or the Affiliate Executive Board.
- B. Vice President. The Vice President shall have the general powers and duties of a Vice President; shall act as President in the case of the absence or disability of the President; shall advise and assist the President when called on to do so, and shall perform such other duties as may be required by the Executive Board. The Vice President shall preside at all meetings of the Affiliate and its committees. In case the office of President becomes vacant, the Vice President shall become President. The Vice President shall be member of all committees and shall preside at all meetings of the affiliate. The Vice President shall perform all duties as prescribed by the Affiliate's Bylaws and the Association's Bylaws.
- C. Secretary. The Secretary shall keep a book of minutes of all of the meetings of the Affiliate and the Executive Board, shall carry on all correspondence of the Affiliate and shall perform such duties as may be required by the Executive Board.
- D. Treasurer. The Treasurer shall receive all funds of the Affiliate and keep a proper record thereof, shall deposit them in a convenient responsible bank, and shall disburse them only upon receipt of proper authority from the Affiliate Executive Board. The Treasurer shall provide financial reports as required by the IRWA Headquarters in a timely fashion. The Treasurer shall perform such other duties as are delegated to that officer by the Affiliate's Executive Board.

ARTICLE V - EXECUTIVE BOARD AND COMMITTEES

Section 1. Executive Board. The Chapter officers, immediate Past President, immediate Past Vice President, and the Committee Chairpersons shall constitute the Executive Board of this Affiliate. The Executive Board shall have the power and duty to conduct and direct all the business and affairs of the Affiliate. The President will be the Chair of the Executive Board of the Affiliate and the Vice President will be the Vice Chair of the Executive Board of the Affiliate. The President and the Vice President will be members of the Executive Board of Chapter 7.

Section 2. There shall be in this Affiliate, certain standing committees as provided in this Article. Unless specifically provided otherwise herein, the Chairperson and members of each standing committee shall be appointed by the Vice President immediately after taking office. They shall be appointed from the active members of the Affiliate. The President and the Vice President shall be members of each standing committee.

S. M. A.

Section 3. Committee on Nominations and Elections. A Committee on Nominations and Elections shall be appointed by the Vice President not later than the end of the sixth month of the administrative year and shall consist of a Chairperson and at least three members. This committee shall present and recommend a slate of officers to the membership for their consideration not later than the ninth month of the administrative year.

Section 4. Professional Development Committee. There shall be in this Affiliate a Professional Development Committee, consisting of either 3 or a multiple of 3 members, each of whom shall be appointed by the Vice President for a three-year term. The Chairperson of said affiliate Professional Development Committee (PDC) must be a certified SR/WA, if not, the committee should be headed by the Vice President.

Section 5. Education Committee. There shall be in this Affiliate an Education Committee, consisting of (either 3 or a multiple of 3) members, each to be appointed by the Vice President for a three-year term.

Section 6. There may be such other standing or ad hoc committees as the Executive Board shall from time to time determine to be necessary.

Section 7. The Vice President should be the Single Point of Contact (SPC) between the said Affiliate Committees and the International Committees.

ARTICLE VI - DUES

Section 1. Annual dues of active members of this Affiliate shall be such sum as is provided by the International Bylaws of this Association as and for the annual per capita assessment plus the sum for Affiliate dues which may from time to time be established by the Executive Board.

Section 2. In addition to the dues required herein, all applications for new active membership shall be accompanied by an application fee which may be established by the International Executive Committee.

Section 3. Annual dues of Associate Members of this Affiliate shall be an amount which may be established by the Executive Board.

Section 4. Annual dues of Retired Members, with magazine, of this Affiliate, shall be an amount established by the Executive Board.

Section 5. Annual dues of Retired Members, without magazine, of this Affiliate, shall be an amount established by the Executive Board.

ARTICLE VII - RULES OF ORDER

S.M.A.

Except as otherwise specifically provided in these Bylaws, Robert's Rules of Order are hereby adopted as the rules for the procedure and conduct of all meetings of this Affiliate and of its Executive Board and Committees.

ARTICLE VIII - AMENDMENTS

These bylaws may be repealed, amended or new bylaws adopted at any regular meeting of the Affiliate by an affirmative two-thirds vote of the active members present after the same has been sent by mail or via electronic transmission to active members of the affiliate at least 10 days prior to the meeting. Said action by the Affiliate shall not become effective until approved by the International Executive Committee or its designee.

The Vice President should maintain the bylaws and monitor applying them on all said Affiliate activities.

Signed:  (Date) 10/19/2014

By: Umar S. Al Abdullatif (Affiliate President)

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